

**COMPANY NAME:** 



# Republic of the Philippines Department of Migrant Workers

OVERSEAS WORKERS WELFARE ADMINISTRATION Regional Welfare Office - MIMAROPA

8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph

P.R. No.: 2025-05-010S Date: 2 3 MAY 2025

Date

#### **REQUEST FOR QUOTATION | PROPOSAL**

COMPA	NY ADDRESS:		dan I			
To whor	m it may concern:			manda malik diberah Pada malikan malik		
herein, s signed b	stating the shortest time of delivery and submit your official representative to Overseas Workers 1973 Taft Avenue Corner San Andres, Malate, Man LOURISSE V. DULFO Supply Officer (Designate)	ur quotatio Welfare A	n using you dministrati	ur company letterhe on - MIMAROPA, 8t 28, 2025 @ 5:00 pi	ead or this f th Floor - M	orm duly arc 2000
PROJECT	TTITLE   NAME: PURCHASE SERVICE OF EVENT HO	ST FOR THE	2025 MIG	RANT WORKERS DA	AY	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT	UNIT	TOTAL COST
1	Event Host for MWD 2025	1	Pax	₱7,000.00	Market and the present	
Delivery Terms of	Date: June 7, 2025 Payment: N/30 idity: Sixty (60) Days from Qoutation   Proposal da					
Additional Documentary Requirements: 1. Updated Philgeps Certificate or Registration Number 2. Valid Mayor's   Business Permit 3. Latest BIR Registration 4. Omnibus Sworn Statement - Submitted within five (5) days upon acceptance of NOA (Notice of Award)		Company Name  Signature over Printed Name				
		Authorized Representative				
Note: Bidders may also submit their bid proposal and supporting documents through email address:		Designation  Company Tel.   Fax   Mobile No.				





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#### **GENERAL CONDITIONS:**

- 1. Entries must be typewritten | if handwritten, it must be clear and legible;
- 2. Bidders must submit certificate of PHILGEPS Registration;
- 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
- All quotation can be submitted through the following means: a) in a SEALED ENVELOPE, or b) thru ELECTRONIC MAIL, or
- c) FACSIMILE. Label the envelope with the following:
  - a. Bidder's Company Name
  - b. PHILGEPS Reference No.
  - c. Project Title | Name
  - d. PR No.
- 5. Item(s) delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Quoted prices must be inclusive of taxes and shall not exceed the Approved Budget for the Contract (ABC);
- 7. Proposal Quotation submitted without signature of the authorized signatory shall not be accepted;
- 8. Proposal I Bid modifications submitted beyond the scheduled deadline shall not be considered;
- 9. Price quoted | submitted on the deadline shall be considered as final and unalterable;
- 10. Use of non-discretionary | non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005:
- 11. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.